

Otago  
Community  
Hospice

ANNUAL REPORT



turn your face to the  
sun and the shadows  
fall behind you

hurihia to aroaro ki te ru tukuna to  
atarangi kia taka ki muri i a koe

MĀORI PROVERB



DUNEDIN | OAMARU | MOSGIEL | MILTON | BALCLUTHA | ALEXANDRA | CROMWELL | WANAKA

Cover Images: Sharron Bennett

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# ABOUT OCH, VISION, VALUES AND STRATEGIC GOALS

Otago Community Hospice is a centre of excellence providing the highest quality specialist palliative care and support to patients and their families throughout Otago.

OCH provides a wide range of services which includes providing community-based palliative care to people whose needs exceed those provided for by their primary care provider (such as a GP or district nurse), an inpatient unit for those with specialist palliative care needs, education for all health providers, including palliative education for training health professionals.

We support our patients wherever they want to be – that may be in their home, in a residential care home setting or, if their needs are highly specialised, within our inpatient unit. Where we can, we aim to keep people in their environment, symptom-free, for as long as possible.

All Otago Community Hospice services are provided free of charge.

## OUR APPROACH TO CARE

**Te Whare Tapa Wha**  
the four-sided house:

**Te Taha Hinengaro**  
– psychological health

**Te Taha Wairua**  
– spiritual health

**Te Taha Tinana**  
– physical health

**Te Taha Whānau**  
– family health

## VALUES

We are respectful, compassionate, professional, and inclusive through empowered partnerships.

### Respect

We embrace and honour the unique, individual needs and differences of all those we deal with, being attentive and mindful.

### Compassion

We walk alongside those we interact with and are empathetic and life affirming.

### Professionalism

We are responsible and accountable for our individual and collective actions.

We use our expertise with integrity and are mindful of how our personal self impacts on all those we interact with.

### Inclusivity

We empower our patients and whānau as partners in their care.

We value our connections and work collaboratively in partnership with health professionals and with the wider community.

## VISION

To support and empower all people who are dying in Otago to live well and die well.

We will do this by:

**Caring for our community**

**Developing the capability of people**

**Providing leadership**

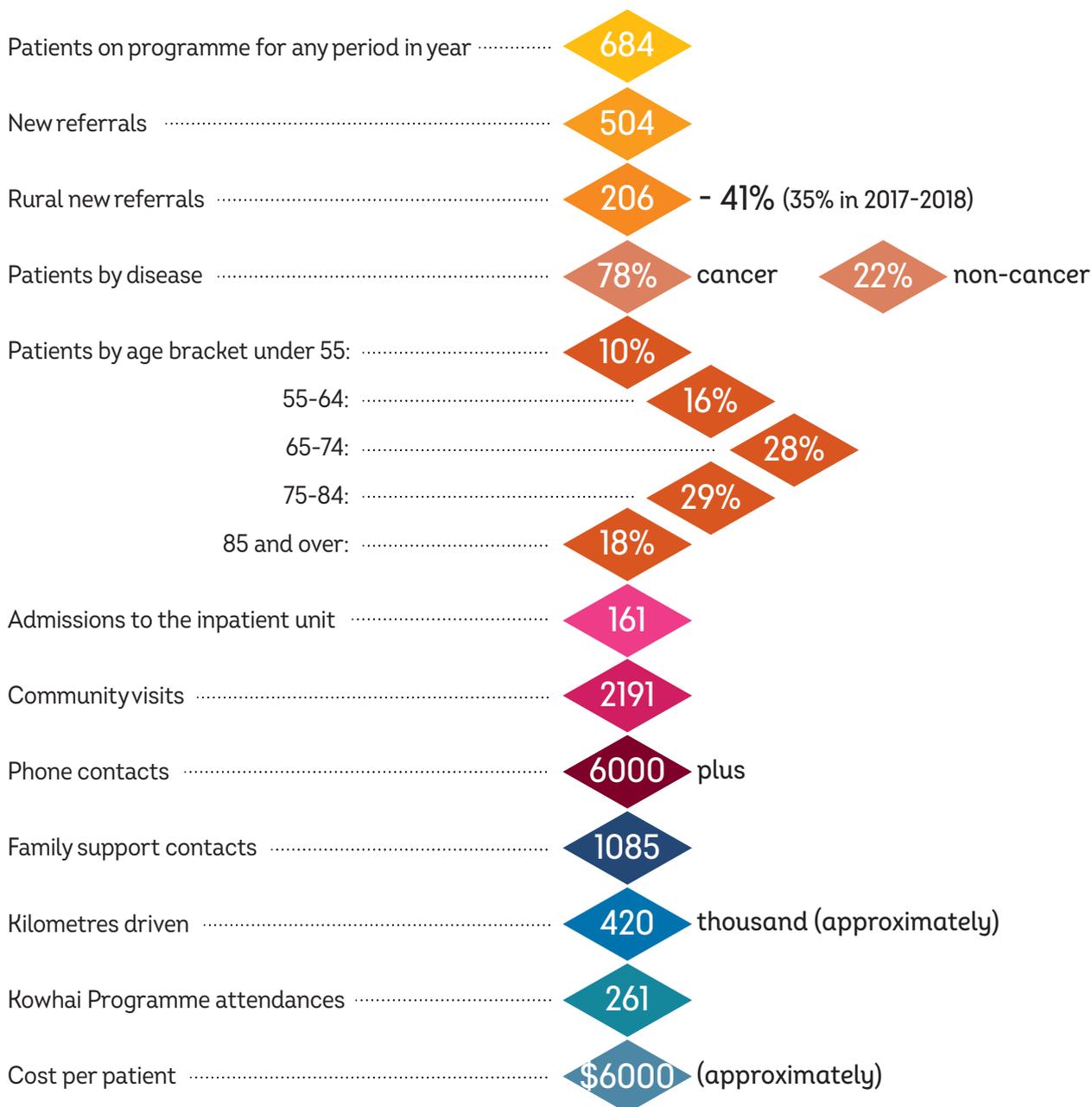
**Building a sustainable and resilient organisation**

**Raising awareness**

# 2018/2019 OVERVIEW - OUR PATIENTS

1 JULY 2018 TO 30 JUNE 2019

NUMBER OF:



# CHAIRPERSON'S MESSAGE

I am pleased to present the 33rd Annual Report of the Otago Community Hospice Trust Board. Our dedicated management, staff and volunteers have delivered another outstanding year for the Hospice.

The financial statements are now consolidated with the Gordon Allen Foundation Trust, previously known as the Otago Hospice Foundation Trust, in accordance with the Tier Two Financial Reporting Framework. The objective of the Foundation Trust is to manage funds that ultimately support the objectives of the Otago Community Hospice Trust in its endeavors to deliver specialist palliative care services through Otago. It is a reserve fund that supports capital projects, service developments and makes monthly contributions to the Hospice to reduce the pressure on the community. So, although the financials are published together, the two trusts are independent of each other. The Hospice still relies heavily on the generosity of the community.

The Hospice operating revenues are generated through contracts with the District Health Board but most noteworthy are the significant contributions that stem from our extremely generous community – donors, sponsors, corporate supporters, service clubs, businesses, shoppers, community groups, and our amazing volunteer workforce – who all contribute their time, their expertise and their financial support throughout the year.

Due to this wonderful support, which equates to more than \$3 million of the revenue, the Hospice is able to maintain, at a very high level, the wonderful services available to those needing them in the Otago region.

Some major achievements for the year include:

The 11th Annual Southern Trust Golf Tournament – another huge thank you to Kevin Galliven.

The funding of the long overdue improvements at our North Road facilities. A massive thank you to the Gordon Allen Foundation Trust, the Otago Community Trust, the AAW Jones Trust and The Lion Foundation. The improvements include double glazing and the installation of an energy efficient heating and cooling system which will mitigate the extremes of the winter and summer weather.

The William Sheriff Charitable Trust who provided funding for the upgrade of our aging telephone system which includes security and our patient call bell system.

The information system infrastructure was upgraded with a new server and an improved external back up of important information.

On behalf of the Board, I would like to thank you all – our exceptional staff and volunteers – for all you do to ensure our patients are supported and empowered to live well and die well.

Finally, I would like to thank my fellow Board members and the management team for the advice and support given over the past year. I look forward to facing the coming year's challenges with you all.

**Stuart McLauchlan**  
CHAIRPERSON



# FINANCE AND AUDIT COMMITTEE REPORT

The Hospice (excluding the Foundation) recorded a surplus of \$78,976 for the financial year ended June 2019. Most budget lines were well contained, and staff have worked hard on efficiencies which should benefit the Hospice for the upcoming financial year.

Shop income once again performed well in a demanding retail environment, plans are well under way to improve the location of key stores and provide better flexibility for customers and warehousing.

While 2020 will be challenging as the Hospice faces new and historic wage pressures, I'm confident that we can address these challenges while continuing to provide world-class palliative care to the Otago Community.

**Peter McIntyre**  
CHAIR AUDIT & FINANCE COMMITTEE



# BOARD MEMBERS

Stuart McLauchlan CHAIR  
Tony McKewen DEPUTY CHAIR  
Merrin Bath  
Rachel Brazil  
Jack Gordge  
Jenny Guthrie  
Peter McIntyre  
Dale Preddy  
Gaye Robertson  
Dr Murray Tilyard

## BOARD PROFILE:

### Otago Community Hospice Trust's Newest Trustee: Jack Gordge – Solicitor with Bell Gully

As one of the three lawyers on the Board, each with diverse practice areas, I bring a corporate advisory viewpoint on governance to the Board table. Joining the Board initially as an intern through the Hospice's partnership with Ignite Consultants, I have been involved with the non-profit sector for the last six years. My time with Ignite gave me hands-on experience managing a charitable organisation and it was a natural extension to move into governance when the time came. While the Hospice is my first experience in a governance role, I have been ably supported by the fantastic talent around the board table and it has been enjoyable to learn more about the vital work the Hospice does in the community.

The Hospice does a fantastic job in challenging circumstances, and it is a privilege to serve on the Board.



# CEO'S MESSAGE

This year's Annual Report – published four months after our end of year – is the perfect time to reflect on a year well utilised. For the Hospice, it was 12 months of significant change: in our physical spaces, for our teams and for our services. We pride ourselves on our ability to adapt to the changing landscape; it's something we have always done and will continue to do because we take our funding very seriously.

I've decided to review the year by selecting the top 10 highlights of the year.

## ONE

The Aged Residential Care Support Service (ARC Service) turned three. Our ARC Clinical Nurse Specialists have been operating for three years now and have made a direct and very real impact on the palliative skill set in our region's aged care facilities, including setting up a link nurse group providing the opportunity for nurses from aged care to develop further links with the Hospice and each other. Our ARC team facilitate these meetings as well as provide a monthly check in with facilities and mentorship with education/quality initiatives related to palliative care.

## TWO

### Service highlights

- We relaunched the biography service here in Dunedin, after training up 13 biographers and putting in place a new process for this service. Once this was achieved in Dunedin, we went on to develop a new biography team of seven in Central Otago.
- In March, we joined forces with Hospice Southland to deliver a Palliative Care Education Series in Central Otago. These collaborations are fantastic for our community of primary health workers, and make a lot of sense given our connection in Central Otago.
- March also saw a new initiative with St John Ambulance kick off, with the delivery of hundreds of fridge magnets. These magnets now go out in every patient information pack and were distributed to existing patients who are cared for on our program. The magnets are a highly visible way for paramedics to identify that the patient is on our programme. They make contact with Hospice, seek advice on their plan of care and often avoid taking patients to the Emergency Department.



- Over the year we worked hard to strengthen the collaboration between District Nurses and Hospice, in light of the number of patients who are mutually cared for by our respective services. Our team provided a number of educational sessions surrounding palliative care topics with the District Nurses team.

## THREE

The Funding and Marketing team have been rushed off their feet and achieving extraordinary results.

- Early in the year it became apparent that the team structure and functions weren't lining up with what the organisation needed. The team was reviewed and as a result the full-time Retail Operations Manager role was disestablished, a full-time Fundraising Administration role was created, and early in 2019 a part-time Retail Development Manager role was created to ensure that shop developments were led proactively.
- March also saw our new website launched bringing new connectivity for our fundraising team, a segment for Kowhai Programme including a landing page, an education calendar and many more features. This website talks to our new database Infoodle, saving our fundraising administrator a lot of data entry for web donations and new subscribers.



- During Hospice Awareness Week, we celebrated the opening of the new Mitre 10 Mega Memorial Walkway. Mitre 10 Mega have really come on board as fantastic corporate supporters of Hospice in the last few years. As well as helping us re-invigorate our garden with new trees, they are also preparing to help us zhooosh up the walkway, so it continues being a wonderful tribute to those who have died on the Hospice programme.
- The team has worked hard on increasing the Hospice's fundraising presence in our key rural areas resulting in annual Dinner Clubs established in Oamaru with PGG Wrightsons and Central Otago with Pioneer Energy. This drive will continue as we see patient growth in these regions.



#### FOUR



Business Excellence Finalist - The OCH senior team frocked up for the gala dinner at The Westpac Otago Business Awards 2018 where we were one of three finalists in the not-for-profit section. Sadly, we didn't take out the top prize, but it was

great to be a finalist and it was well worth the time taken to review what the Hospice team had tackled over the previous two years.

#### FIVE

Administration Service Review - With our clinical services increasing in the community our administration support needed overhauling. With our new structure, which ensures our clinical team have ample support, we appointed Office Manager Christine O'Neill who now oversees the administration team made up of two receptionists/administration support for the Hospice staff. Cheong Kam shifted from reception to a role supporting Denise Filipo our Finance Administrator.

#### SIX

North Otago Hub - After many years of planning and significant fundraising, we opened our North Otago Hospice Hub to much fanfare on 11th December. The North Otago community really dug



deep to support this project and we celebrated with a grand opening that was attended by 80 locals. It is wonderful to have this purpose-renovated building operating. It's highly visible, provides space for our Community Care Coordinator Bridget

McAtamney and the support team, as well as the new, much larger Hospice Shop and enough parking for staff, patients and shoppers. The hub also provides a well-equipped seminar room for our education services.

#### SEVEN

With our Hospice shop network revenue plateauing over the last two years, we undertook a review of the two Dunedin shops to see if we could improve income in the highest populated site in our region. The review found that rents, processing spaces and lack of parking were limiting our profit and so the hunt started for a suitable site for a superstore. With incredible timing, a building was found and purchased by the Gordon Allen Foundation Trust and now the Vogel St Superstore is being re-purposed with a goal to open in early 2020 and a forecast annual turnover of over one million.

#### EIGHT

In February 2019, we appointed a new part-time Retail Development Manager, Cat Callanan. Alongside the shop review, Cat also kicked off a gorgeous shop imagery campaign,

bringing together fashion from all of our Hospice shops. With sponsorship from Gillions Funeral Services and support from Gravity Events and Acorn Photography, the shoot came together beautifully. These images promoted our shops throughout the winter.



#### NINE

In the last six months of financial year 2019 we saw a huge increase in patient numbers in Central Otago. We averaged around 50 patients in the region between January and June, compared to 32 in the same period last year. Much of this increase is due to our increased presence in the area and the growing trust between primary providers and Hospice. Our Central team is subcontracted to deliver services in Queenstown on behalf of Southland, more evidence of great collaboration and relationship building by a small and resilient team.

#### TEN

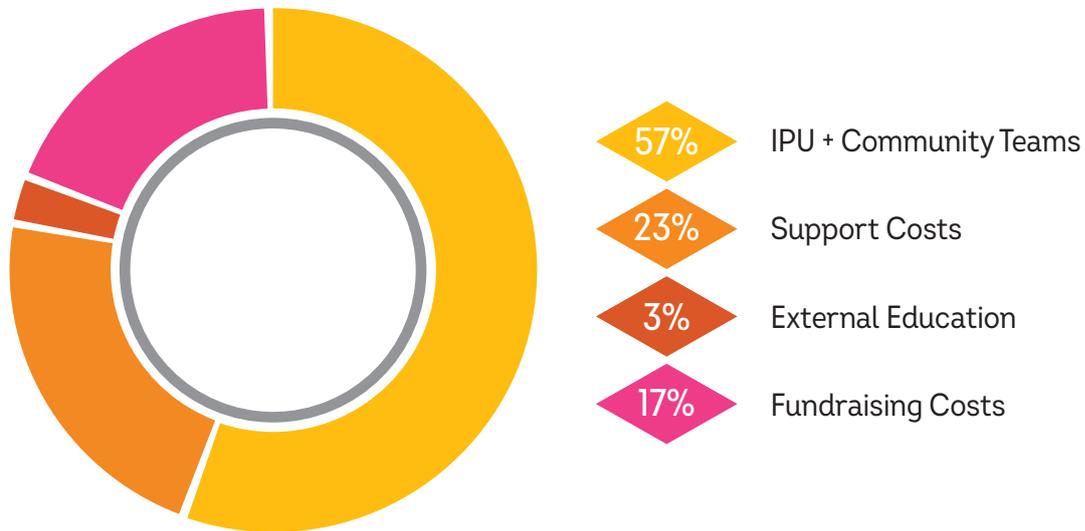
The end of the financial year saw the tough completion and implementation of an inpatient unit review. With an average of only 4.2 patients at any one time in the unit over the previous two years, this review was a direct response to changes in demand. The decrease in numbers can be attributed to earlier referrals to Hospice which means less frequent "crisis" admissions, proactive care coordination in the community and increased focus on education and supporting our primary healthcare colleagues across the sector. The result of the review was to staff for six beds in the inpatient unit rather than nine. We redistributed the resulting surplus nursing resource into implementing the *Kowhai at Home* - a pilot project, staffed by nurses, aiming to educate, build confidence, capacity and capability with one of our biggest workforces - informal (at home) carers. It will be delivered in the patient and carers' own environment. The pilot is projected to start in November 2019.

So as you can see, this year has been another extraordinary year of significant change and upheaval. I want to take this opportunity to thank each and every staff member and volunteer for their continuing loyalty and incredible commitment to the service we provide. No matter what challenges we face, no matter where we are based, the Hospice team gets on and delivers this vital service which for so many makes such an incredible impact. As one of our family carers said recently: *At Hospice you are just an appointment, with Hospice you feel like part of a wider family.*

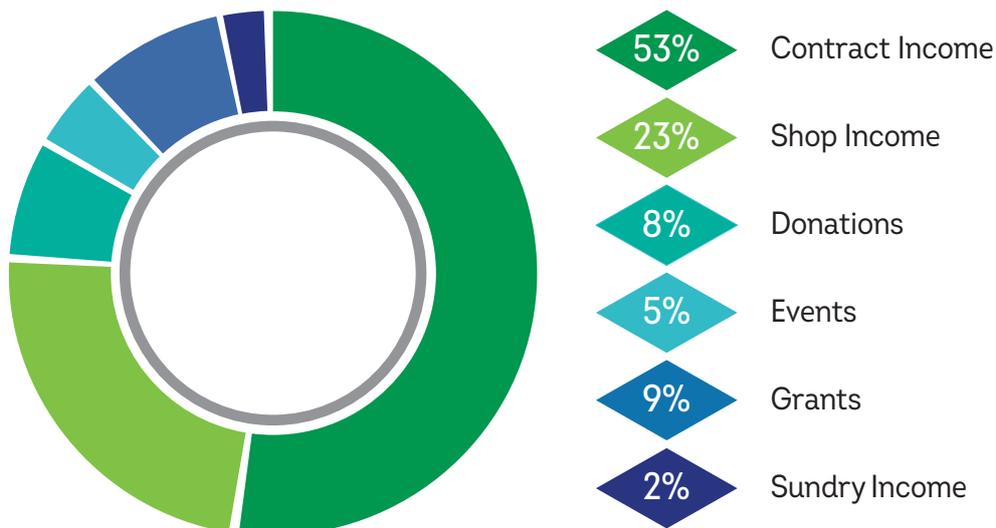
**Ginny Green**  
CEO



## HOW WE SPENT OUR FUNDS – TOTAL SPENT \$6,803,487\*



## WHERE OUR FUNDING CAME FROM IN FINANCIAL YEAR 19 – TOTAL REVENUE = \$6,882,463\*



NOTE: \*These figures exclude the Foundation's revenue and expenditure.  
The Foundation's revenue and expenditure for the year ended 30 June 2019 were \$1,250,946 and \$74, 551 respectively



## VOLUNTEERS UPDATE

This year we celebrated Helen Bardwell's quarter century of volunteering for our Hospice. Helen (pictured below) started off in the kitchen at the old Hospice in George Street, back in the day when the volunteers did it all. She has recently retired from the kitchen, but is still going strong at Bond Street Hospice Shop, and loving it. What a wonderful and generous contribution she and so many others have made to our Hospice community. With over \$795,000 contributed this year in volunteer hours, we are hugely reliant on our volunteer community. Thankfully we continue to attract and retain a large skilled and committed volunteer crew, at a time when many charities are finding volunteer recruitment tough.

This year we have strived to do better supporting our volunteers - to ensure that we are a number one organisation to volunteer with. Part of that campaign has been giving our new volunteers a quality induction. We produced a simple but thorough induction booklet for the shops, kitchen and reception which has really steam-lined our process and we have improved accompanying training for each specialist area, which means new volunteers are fully prepped for their roles. We are changing the way we recruit volunteers by cutting out the regular information evenings, and instead having recruitment drives a couple of times each year for specific groups of volunteers.

In the last year we have relaunched our volunteer led Biography Service in Dunedin and Central Otago and we also recruited a team of volunteer drivers who are helping get people to and from the Kowhai Programme. And once again we called on all the wonderful Freemason volunteers to help us out with our Annual Street Appeal. More than 400 volunteers - including many of our regular volunteers - across the region help us with this effort.

Our voluntary workforce are a treasured part of our network; a special thank you to those volunteers with whom we celebrated long service this year.



## CELEBRATION OF SERVICE

### 25 YEARS

Helen Bardwell Kitchen and Bond Street

### 15 YEARS

Sheryl Mitchell Kitchen  
Joan Duncan Afternoon teas  
Kathleen Stuart Reception/afternoon teas

### 10 YEARS

Kim Ingram George Street  
Judy Oats George Street  
Robyn Penno Reception/IPU volunteer  
Sharon Kitchingman Housekeeping/IPU volunteer  
Anne Sumner-Harte Kitchen  
Lesley Field Kitchen

### 5 YEARS

Hilary Shanks Reception  
Val Paterson Reception  
Murray McIntosh Housekeeping  
Alex McDowall Gardening  
Denise Head Kitchen  
Joanne Johnston Kitchen  
Val MacManus Kitchen  
Michelle Ferris Kitchen  
Barbara Cloughley Bond Street, Kitchen, Admin  
Sue Latimer Bond Street  
Glenys Piper Bond Street  
Anne Stratford Bond Street  
John Vickerstaff Bond Street  
Meryllyn Crowhurst Bond St  
Vivienne Coffey George St  
Lesley Lynch Mosgiel  
Patsy Bennett Mosgiel  
Jen Bell Mosgiel  
Phyllis Knight Mosgiel  
Anne Bulger Mosgiel  
Jill McColl Cromwell  
Noelene Watson Cromwell  
Pamella Rutherford Cromwell  
Rosslyne Perriman Cromwell  
Maryanne Radford Cromwell  
Elaine Fletcher Cromwell  
Barbara Steentjes Cromwell

# VOLUNTEERS

## THE NUMBERS AT A GLANCE

- 383** Volunteers
- 274** are Dunedin/Mosgiel Volunteers
- 227** are shop volunteers - who between them contribute 612+ hours per week
- 147** are North Road Volunteers - who between them contribute 111+ hours per week
- 723** total volunteer hours per week
- 37,596** hours per year which has a value at a "living wage" of more than \$795,000



# EDUCATION

This year saw another strong year for our education service, utilising the expertise of the Hospice's specialist palliative care staff to deliver palliative care education to Otago's health and social services sector.

**"Palliative care is everyone's business. Hospice's core focus is helping palliative patients needing specialist care but supporting our colleagues in other health care settings who are delivering the bulk of palliative care is a big part of what we do."**

This year we provided education to over 2800 individuals, with more than 400 hours of direct education sessions - not including the student teaching hours.

General education for Primary Health Care workers included:

- GP Master Classes
- Fundamentals of Palliative Care
- Palliative Care for Care Assistants
- Syringe Driver Training

Student teaching included:

- Otago University - Medical Students, Physiotherapy Students
- Otago Polytechnic - Occupational Therapy Students, Bachelor of Nursing students - all years, Enrolled Nurse students and CAP Students
- Student placements here at the Hospice - Nursing students, 6th Year Med students (1 day and 2 ½ week placements)



# FUNDRAISING REPORT

FY19 was a year of consolidation for the fundraising team. We started, and finished, a LOT of new projects including the migration and refinement of our donor database to a new cloud-based system, development of a new website with a large step forward in functionality and integration with the donor database, a live calendar for education and a landing page for the Kowhai Programme. We also developed and implemented our new *Corporate Supporters Strategy* and triggered more regional fundraising with the *Central Otago Dinner Club*, the second *Oamaru Dinner Club* and a *Clutha Dinner Club* planned for FY20. The team lost Tessa Scott, who has changed her career tack and is now studying nutrition at the University of Otago. We welcomed Michelle Rowe as our new Fundraising Administrator.

## New initiatives

We launched a new donor strategy, which saw the beginning of the *Kowhai Club* - where individuals who donate \$5000 or more across a year are gifted a tree (via our friends at Mitre 10 Mega) which we plant in the Hospice gardens. George Pridding was our first Kowhai Club member - seen below helping us plant a beautiful red camellia. George's wife Betty died in the Unit nearly four years ago, and George has been donating to Hospice since 2001. In recent years his donation amounts have ramped up - making quite a difference to our fundraising target. George still enjoys coming to visit the Hospice when he can. With the increasing costs and looming demise of cheques, and the need for us to forecast better - we established *Friends of Hospice* for those who donate via automatic payments.

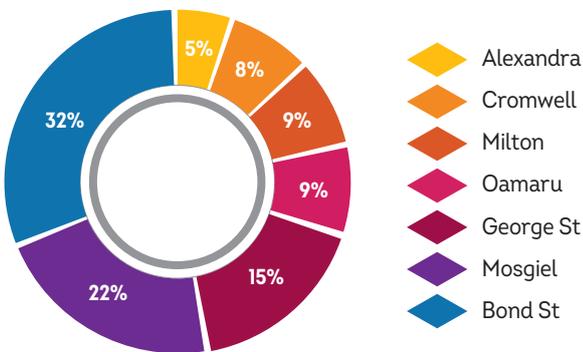
The fundraising team was truly thankful to all those external organisations who held events to fundraise on behalf of the Hospice. The amount raised at the events across the year is a significant portion of our annual target, and we treasure the events and the wonderful people who facilitate them.

## These were the 20 most significant events of the year:

- Punch Portside
- BNI Aspire Wine Tasting
- Harcourts Quiz Night
- Heels & Hops for Emersons
- Celtic Lodge Quiz Night
- BNI Gala Event - 2018
- St Clair Golf Tournament
- Little India Golf Tournament
- Speed Print Calendar 2019
- Farmers Tree of Remembrance Campaign
- Rotary Trailer Raffle (supported by Mitre 10 Mega)
- The Hospice Car Show
- Mitre 10 Mega Ladies Night
- Central Otago Dinner Club - Pioneer Energy
- Add a \$ Campaign Mitre 10
- Lions Crop Competition -Waianakarua
- Lions Crop Competition -Waiareka
- Taieri Crop Competition
- Oamaru Dinner Club- PGG Wrightsons
- 150th Doctors Orchestra



# HOSPICE SHOP HIGHLIGHTS



Once again, the shops performed incredibly to contribute \$1,576,979 to the Hospice fundraising target.

The year hasn't been without its challenges. We said goodbye to Tina Tunster who had grown the Mosgiel Shop into our second biggest contributor. Thankfully we were able to recruit the highly experienced Anke Hoggett-Schnebeck to the role and she has hit the ground running. We saw Oamaru going from strength to strength in the new premises, and being well supported by the local community with increased donations and sales. The Alexandra team had to shift out of the shop for five weeks for earthquake strengthening and incredibly, despite this, managed to hold its forecast surplus.

Across the board, the shop sales are steadily increasing as we make small improvements to how we do business. The social media presence is improving across all the shops and we continue working on building stronger connections between the shops, other hospice staff and the community we serve.

Bond St combined their Christmas party with a six year birthday celebration for all staff and volunteers. Six years, unimaginable amounts of donations gifted and sold, and a staggering \$3 million taken across the counter over that time.

At the end of the financial year, we were turning our attention to the creation of the Vogel St Superstore which is fast becoming a reality. We are incredibly lucky to have the backing of the Gordon Allen Foundation Trust purchasing and renovating this stunning building in a vibrant part of Dunedin. It is an excellent opportunity for sustainable fundraising for the Hospice and also a fantastic space to encourage our staff and volunteer workforce to prosper.

# TRUSTS AND FOUNDATIONS

This year, we had incredible support from the following trusts and foundations:

- AAW Jones Charitable Trust
- Alexander McMillan Trust
- ANZ Staff Foundation Trust
- Bendigo Valley Sports and Charity Foundation
- Central Lakes Trust
- Community Organisation Grants Scheme - Central Otago
- Good In the Hood
- Goodwill Trust
- Harcourts Foundation
- Hospice NZ Grants Programme
- Hugo Charitable Trust
- Jessie Hill Charitable Trust
- JN Lemon Trust
- The Lion Foundation
- Marsh Family Trust
- NZ Lottery Grants Board
- Otago Community Trust
- Southern Trust Grant
- The Trusts Community Foundation
- Upper Clutha Hospice Trust
- William Sheriff Charitable Trust



# CORPORATE SUPPORTERS

We're committed to building and retaining long-term, mutually beneficial partnerships with our corporate supporters - these businesses all support the values and philosophy of the Otago Community Hospice.

Otago Community Hospice is a much beloved organisation that has touched thousands in our community and having brand association with Otago Community Hospice continues to be a strong and valuable asset. This year, we launched a Corporate Supporters Strategy and continue to build this strong and valuable support from our corporate community.



Mercy Hospital



Colliers  
Mitre 10 Mega  
Fat Sallys  
Pioneer Energy



Toyota Cooke Howilson  
Firebrand  
Total Carpet Services  
Harcourts  
Kaans Catering Supplies Ltd  
Pacific Finline Ltd  
Emersons  
PGG Wrightsons



Carpet Court  
Otago Polytechnic  
ODT  
Speedprint  
Dunedin Casino  
Little India Restaurant

## National Supporters

Otago Community Hospice is proud of the National Partnerships that we hold very closely here in Dunedin. As part of Hospice NZ, we are privileged to have the ongoing support of national partners: BNI, House of Travel and Harcourts, and national supporters of Hospice including very generous contributions from Craigs Investment Partners and Dilmah.



## BNI

We were overwhelmed by the continuing support of the BNI Chapters in Dunedin and Wanaka. They have collectively raised \$65,000 for us over the year. This is 22.8% of the total amount raised across the country by BNI chapters (a record-breaking \$284,552 for New Zealand hospices in the last year).



BNI Aspire	BNI Latitude 45
BNI Burns	BNI Octagon
BNI Exchange	BNI Portobello
BNI Larnach	BNI Wanaka

## The Farmers Caring Connections in our Community Campaign

The Farmers campaign once again contributed a significant donation of \$38,056 this year. Not only did the team at Farmers embrace raising funds for our hospice, they also worked as ambassadors for our services, helping the community to better understand the work we do. The awareness raising that comes from being involved with Farmers is invaluable. This is the fifth year that Farmers throughout New Zealand have supported Hospice donating nearly \$3.5million to help keep services free of charge.



# OTAGO COMMUNITY HOSPICE TRUST

## NOTES TO THE SUMMARY CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 30 JUNE 2019

These are the summary consolidated financial statements of Otago Community Hospice Trust (the "Trust") for the year ended 30 June 2019. The specific disclosures included in these summary financial statements have been extracted from the full consolidated annual financial statements dated 11 November 2019. The full consolidated annual financial statements were approved for issue by the Trustees on 11 November 2019 and have been prepared in accordance with Tier 2 Not-For-Profit Public Benefit Entity (PBE) Financial Reporting Standards as issued by the New Zealand External Reporting Board (XRB). They comply with New Zealand Equivalents to International Public Sector Accounting Standards Reduced Disclosure Regime (NZ IPSAS with RDR) and other applicable Financial Reporting Standards as appropriate to Not-For-Profit Public Benefit Entities.

This summary financial report cannot be expected to provide as complete an understanding as provided by the full financial statement of the financial performance, financial position, cash flows statement and notes to the financial statements of the Trust.

A qualified audit opinion has been received on the full consolidated financial statements for the year ended 30 June 2019. The modification is a qualification that is common with other entities of a similar nature, where control over donations, fundraising and other similar revenue prior to being banked is limited. A copy of the full Trust financial statements for the year ended 30 June 2019 can be found online at [www.otagohospice.co.nz](http://www.otagohospice.co.nz). These summary financial statements have been audited for the year ended 30 June 2019, found to be consistent with the full financial statements and an unqualified audit opinion has been issued.

These summary financial statements were approved for issue by the Trustees on 11 November 2019.

#### Basis of Preparation

Otago Community Hospice Trust is a public benefit entity and is a charitable trust incorporated under the Charitable Trusts Act 1957 and a registered charity under the Charities Act 2005. The 2019 summary consolidated financial statements comprise Otago Community Hospice Trust and its controlled entity, The Gordon Allen Foundation Trust (the "Foundation"). The Foundation was previously called Otago Hospice Foundation Trust but changed its name on 29 May 2019 to recognise the contribution from Gordon Allen.

These summary consolidated financial statements and the accompanying notes summarise the financial results of the activities carried out by Otago Community Hospice Trust and its controlled entity. The Trust provides hospice services in Otago and the Foundation receives and invests funds to provide specialist palliative care of the terminally ill in the province of Otago.

These are the summary consolidated financial statements of the Trust and they comply with PBE FRS 43: Summary Financial Statements. The presentation currency is New Zealand dollars, rounded to the nearest dollar.

The full financial statements upon which these Summary Financial Statements are based, have been prepared to comply with Public Benefit Entity International Public Sector Accounting Standards Reduced Disclosure Regime ("PBE Standards RDR") and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Tier 2 Not-For-Profit entities.

This is the first year that summary consolidated financial statements have been presented and 2018 comparative figures are shown on the same basis

The accounting policies adopted in these financial statements are consistent with those of the previous financial year.

#### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in the previous year.

#### Specific Accounting Policies

All specific accounting policies have been applied on the same bases as those used in the full financial statements of the Trust.

#### Controlled Entity

The Gordon Allen Foundation Trust operates independently to Otago Community Hospice Trust. It receives donations, bequests and investment income and makes grants to support the Hospice. Certain investments owned by the Foundation are held in trust and are not available for the Hospice's operating activities.



# OTAGO COMMUNITY HOSPICE TRUST

## SUMMARY CONSOLIDATED STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSES FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
<b>Revenue</b>		
Revenue from Non-Exchange Transactions	7,602,380	6,502,154
Revenue from Exchange Transactions	524,109	463,710
<b>Total Revenue</b>	<b>8,126,489</b>	<b>6,965,864</b>
<b>Expenses</b>		
	6,728,038	6,504,908
<b>Total Expenses</b>	<b>6,728,038</b>	<b>6,504,908</b>
<b>Surplus for the year</b>	<b>1,398,451</b>	<b>460,956</b>
Other Comprehensive Revenue and Expense	284,907	344,001
<b>Total Comprehensive Revenue and Expense</b>	<b>1,683,358</b>	<b>804,957</b>

## SUMMARY CONSOLIDATED STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
Opening Balance of the beginning of the year	13,555,178	12,750,221
Plus Total Comprehensive Revenue and Expenses for the year	1,683,358	804,957
<b>Closing Equity at the end of the year</b>	<b>15,238,536</b>	<b>13,555,178</b>

The total comprehensive revenue and expense of \$1,683,358 includes the Foundation.  
The net surplus for the Hospice before consolidation is \$78,976.

SUMMARY CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2019

	2019	2018
	\$	\$
<b>Assets</b>		
Cash and Cash Equivalents	1,870,143	1,635,747
Other Current Assets	5,982,277	5,342,879
<b>Total Current Assets</b>	<b>7,852,420</b>	<b>6,978,626</b>
Investments, Property, Plant, Equipment and Intangibles	8,611,532	7,484,554
<b>Total Non-Current Assets</b>	<b>8,611,532</b>	<b>7,484,554</b>
<b>Total Assets</b>	<b>16,463,952</b>	<b>14,463,180</b>
<b>Liabilities</b>		
Trade and Other Payables	338,458	235,587
Other Current Liabilities	795,318	672,415
<b>Total Current Liabilities</b>	<b>1,133,776</b>	<b>908,002</b>
Finance Leases Payable	91,640	0
<b>Total Non-Current Liabilities</b>	<b>91,640</b>	<b>0</b>
<b>Net Assets</b>	<b>15,238,536</b>	<b>13,555,178</b>

SUMMARY CONSOLIDATED STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2019

	2019	2018
	\$	\$
Net Cash from Operating Activities	1,676,245	631,433
Net Cash used in Investing Activities	(1,588,308)	(258,159)
Net Cash from Financing Activities	146,459	0
Net Increase in Cash and Cash Equivalents	234,396	373,274
Cash and Cash Equivalents at 1 July	1,635,74	1,262,473
<b>Cash and Cash Equivalents as at 30 June</b>	<b>1,870,143</b>	<b>1,635,747</b>

## **Report of the Independent Auditor on the Summary Financial Statements**

to the Trustees of Otago Community Hospice Trust

### **Our Opinion**

The summary consolidated financial statements, which comprise the summary consolidated statement of financial position as at 30 June 2019, the summary consolidated statement of comprehensive revenue and expense, summary consolidated statement of changes in net assets and summary consolidated statement of cash flows for the year then ended, and related notes, are derived from the audited financial statements of Otago Community Hospice Trust for the year ended 30 June 2019. In our opinion, the accompanying summary financial statements are consistent, in all material respects, with the audited financial statements, on the basis described in the notes to the summary financial statements.

### **Summary Financial Statements**

The summary financial statements do not contain all the disclosures required for the full financial statements. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon.

### **The Audited Financial Statements and Our Report Thereon**

We expressed a modified audit opinion on the audited financial statements in our report dated 11 November 2019.

### **Trustees' Responsibilities for the Summary Financial Statements**

The Trustees are responsible for the preparation and presentation of the summary financial statements in accordance with PBE FRS-43: Summary Financial Statements.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on whether the summary financial statements are consistent, in all material respects, with the audited financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (New Zealand) (ISA (NZ)) 810 (Revised), Engagements to Report on Summary Financial Statements.

Other than in our capacity as auditor we have no relationship with, or interest in, Otago Community Hospice Trust.

### **Restriction on Distribution or Use**

This report is made solely to the Trustees as a body. Our audit work has been undertaken so that we might state to them those matters which we are required to state to them in an audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees, as a body, for this report, or for the opinions we have formed.



Chartered Accountants  
11 November 2019

Dunedin



We simply couldn't do what we do without the incredible generosity of our community.  
The following list recognises one off donations and gifted services and goods  
we have received from organisations and clubs throughout the year.

## THANK YOU!

60's Entertainers  
Anderson Lloyd Lawyers  
Antidote Meridian  
Bearing & Engineering Technologies Ltd  
Blueskin Trust  
Brooklands Village Craft & Friendship Group  
Campbell & Sons  
Carrington College  
Carter Dental Ceramics  
Crombie Lockwood (NZ) Ltd  
Dunedin City Council  
Dynamic Distribution  
Ecumenical Fellowship Afternoon - Combined Churches from Oamaru  
Erban Spa  
Estelle Flowers  
Fisher & Paykel  
Foote Family Trust  
Gillions Funeral Services  
Gilmore Motors  
Greater Green Island Town & Country Club  
GS McLauchlan & Co  
Initial Hygiene Dunedin  
Knox Pharmacy  
Korean Catholic Community  
Lions Club of Cromwell Lake Dunstan  
Lions Club of Milton  
Lions Club of North Otago Charitable Trust  
Lions Club of Owaka  
Lions Club of Palmerston  
Lions Club of Port Chalmers and District Charitable Trust  
Lodge Celtic No 477 SC  
Mackies Hotel  
Maori Royal Arch Chapter No 28  
Mondillo Vineyards Limited  
Mosgiel District Lions Club  
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North East Valley P.T.A  
Oamaru Club Inc  
Octagon Market Incorporated Society  
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Rotary Club Alexandra  
Rotary Club Dunedin East  
Select Recruitment  
Senior Tuesday Club  
Skye Hamilton Charitable Trust  
Steady As You Go South Dunedin  
Taieri Bridge Club  
The Friendship Club of Dunedin West  
United Lodge of Otago No.448  
Waiareka Lions Club  
Whitestone Touring Motorcycle Club  
Wilkinson Adams Lawyers  
William Downie Stewart Charitable Trust

\* Please let us know if you should be on this list,  
as we are always trying improve our donor acknowledgement.



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